

COLWALL PARISH COUNCIL**The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room of Colwall Village Hall, Mill Lane, Colwall at 8.00 pm on Wednesday 25th May 2016.**

Present: Councillors: Beard, Butler, Cooper, Cottam, Kendrick, Rees, Stock, Taylor, Trafford-Roberts and the Clerk.

1. **Welcome and Apologies:** The Chairman welcomed those present and apologies were received from Councillor Carless and Haynes.
2. **Declarations of Interests:** The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.
None were declared.
3. **Minutes:** The minutes of the last meeting of the Parish Council held on the 27th April 2016 were agreed as a correct record and signed by the Chairman.

The minutes of the Annual Meeting of the Parish Council held on the 4th May 2016 were agreed as a correct record and signed by the Chairman.

4. i) Colwall Library working party.

Councillor Kendrick reported that there had been 93 responses to the library survey with some very detailed and constructive feedback provided. The working party are assimilating the feedback together with their recommendations on how they plan on implementing those recommendations; a full report will be made to Full Council accordingly.

ii) New Primary School – Highways Aspect

Councillor Stock reported “There have been some improvement from my last report, in particular no traffic signals outside the Thai, but still no turnaround/ drop-off facility as in the Conditions this Council set.

Some early consultation plans did show these facilities in conjunction with the village hall car park but were not taken forward. This has caused some confusion to people and this led to a suggestion the Parish should issue a summary of the vast amount of documentation.

In talking to various people to prepare my report on the application to the committee I have been particularly struck by those on the ‘design side’ that believe the Village Hall Management Committee is against any changes. They appear to have been told that is the case, which is entirely wrong. The Village Hall Management Committee are willing to have changes, quite properly subject to not damaging their business.

In addition the whole of the village hall, Scout hut and car park has been shown inside the planning Red Line. This means the planning authority can impose conditions on this area which the Village Hall Management Committee would then have to accept or, if they

refuse it would stop the development. This is an unacceptable position to put the Village Hall Management Committee in and has been done without explanation or consultation.

As a result I have passed on my personal concerns to Andy Hough, the ‘design side’ and have copied in Cllr Tony Johnson”.

Councillor Kendrick raised a question regarding the potential option of Herefordshire Council providing a School Patrol Crossing person, which could be paid for by the Parish Council. IT WAS AGREED Councillor Kendrick would investigate this option further in conjunction with Councillor Stock.

A supplemental “Notice” prepared for the Planning and Development committee meeting in which the provision of a new school will be an agenda item, was circulated and the wording agreed. IT WAS AGREED Councillors would post this around the village to raise the profile of the meeting.

(iii) Future Structure of the Parish Council

Following the second event, the Chairman is to produce minutes regarding the discussions and options. The outcome/proposals will be put to Full Council to debate.

IT WAS AGREED the Clerk obtain a paper copy of the Good Councillor Guide at a cost of £3.00 for Councillors reference at future events.

Councillors were advised that copies are available for download from the HALC website.

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for May 2016, as per the list circulated at the meeting. IT WAS RESOLVED that the payments be made.

ii) IT WAS RESOLVED that Colwall Parish Council adopted the amendments to the Colwall Parish Council Financial Standing Orders, as per NALC Financial F01E-16.

iii) IT WAS RESOLVED that the 2 new bank signatories and internet users be Gwyneth Rees and Roland Trafford-Roberts. There would continue to be a maximum of 6 signatories on the account, of which a minimum of 3 are required to authorise external payments and a maximum of 6 internet users again with a minimum of 3 to authorise external payments.

iv) IT WAS RESOLVED that the Football Pitch on Colwall Green will be cut by the Parish Council grass cutting contractor at a cost of £40 per fortnight, until the end of October 2016, pending advice from the Malvern Hills Conservators regarding their preference for the grass cutting of this area.

6. Correspondence for Processing

i) HALC Area Meeting Nomination Form (Eastern Area)

IT WAS RESOLVED that Councillor Carless be nominated for the casual vacancy on the HALC Executive Committee.

ii) Church and Ale House Festival 16th/17th July 2016.

IT WAS AGREED that Councillors Rees and Carless would liaise regarding a representation at the event on behalf of Colwall Parish Council.

IT WAS RESOLVED that the Parish Council did not support the request for financial support for installing banner brackets on lamp posts in the Parish.

IT WAS AGREED Councillor Stock would liaise with Phil Hitchen (from the organisers committee) regarding any advise required for a potential road closure.

The Clerk will respond to the organisers accordingly on behalf of the Parish Council

iii) AONB Colour Consultation

IT WAS AGREED that Councillor Stock review the consultation and provide his recommendations to Full Council at the meeting on the 29th June 2016.

7. Correspondence for Information

None

8. Reports of Committees.

i) IT WAS RESOLVED that the reports from the Planning & Development committee meeting held on the 25th April 2016 and the 11th May 2016 were received, approved and adopted.

10. Representatives on Outside Bodies. To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

i) Appointment of Representatives on Outside Bodies - Colwall Village Hall Management Committee

IT WAS AGREED that Mr. I Cooper would be the Council representative on this body with immediate effect, and Mrs W Cottam would be the Council representative on this body with effect from 30th June 2016.

ii) Councillor Kendrick had been unable to attend the WW1 Centenary Event, but will report back to Council should there be an association in the Parish.

iii) Councillor Rees had attended a Conservators Land Management field trip regarding works required to trees at Little Swiss – Third Wood. The Conservators will formally advise the Parish Council of any proposed works in due course.

iv) Play Area Working Party – Councillor Butler reported proposals regarding the replacement of the swings at Orlin Road, the reinstatement of a see-saw on Colwall Green (subject to the Conservators consent) and a potential new climbing area at Walwyn Meadow have been discussed by the working party. This will be brought to the Village Amenities Committee for debate at the next committee meeting.

11. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 29th June 2016 and would be held in the Jean Simon Room of Colwall Village Hall.

The Chairman closed the meeting at 9.24pm.

Signed:

Dated