
COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room Colwall Village Hall, Mill Lane, Colwall at 7.30 pm on Wednesday 26th April 2017 March 2017.

Present: Councillors: Trafford-Roberts (Chairman), Allen, Beard, Butler, Carless, Cottam, Cooper, Daniels, Haynes, Kendrick, Rees, Stock, Taylor, the Clerk and 3 members of the public.

1. Welcome and Apologies:

The Chairman welcomed those present and no apologies for absence were received.

2. Declarations of Interests:

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda. Councillor Rees declared an interest in item 5(ii) and left the room while this item was discussed and voted upon.

The meeting was adjourned to receive a short presentation from Jon Lloyd and Tom Jarratt on Colwall Community Churches' plans for the Church and Community, at the recently acquired site at Silver Street Motors

The Chairman thanked the representatives for their very interesting presentation, and asked that the Parish Council be kept informed, so that it can engage and consider any requests for support, as appropriate.

The meeting was reconvened

3. Minutes:

The minutes of the last meeting of the Parish Council held on the 22nd March 2017 were agreed as a correct record and signed by the Chairman.

4. Progress Report –

i) S106 monies - Highways update.

There was no update.

ii) Neighbourhood Development Plan “NDP” update -

Councillor Stock reported

“We have now received Carly’s review of the LSCA, for the LSCA Areas, as set out below, with the changes from Revision A, dated December 2014, noted.

Area 3A & 3B, (land adjacent to the Old School & the Old School buildings) 3A remains ‘Medium to High’, 3B is also ‘Medium to High’ note it extends slightly outside the settlement boundary.

Area 7A & 7B, land adjacent to the Village Green. Plots 7A & B now reduced in capacity to ‘Medium’ and ‘Medium/Low to Medium’ respectively. (Back to the original rating in September 2013)

Mill Lane- land beyond the new school and village hall. Capacity reduced from ‘Low to Medium’ to ‘Low’. (2 step reduction).

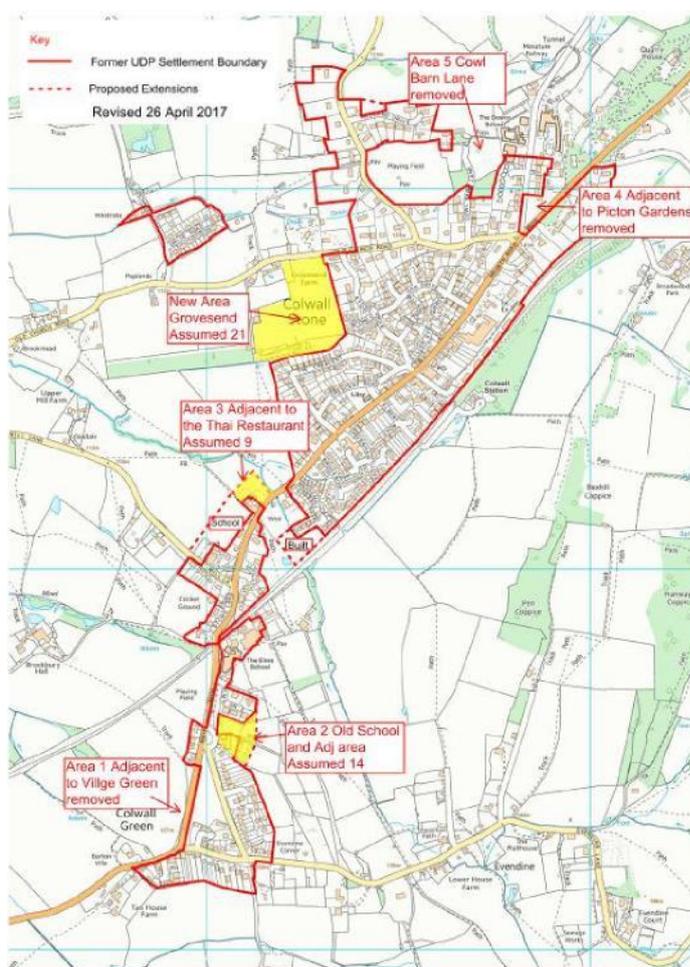
Brook Mill House and the land behind the rectory. No change; remains ‘Low’.

Area 12, Grovesend Farm, this area has now subdivided into 12A, 12B and 12B (1). LSCA Areas 12B and 12B (1) reduced in capacity to ‘Low to Medium/Low’ the remainder is unchanged.

The landowner of Grovesend has confirmed they ‘would be happy to see it allocated for new housing’ and ‘they would be certainly looking at making the site available at any time within the next 5 to 10 years’.

Consequently, based on Herefordshire’s advice on highway grounds of a maximum of 21 dwellings, this number has been assumed.

Therefore the current position on the likely number of dwellings therefore stands at 44 giving a shortfall of 16, (assuming 21 properties at Grovesend). This shortfall reduces to 5, if you take the higher number of 32 as proposed from a LSCA perspective.



Area 1 – Withdrawn

Area 2 – Old School and adjacent – Assumed 14 dwellings

Area 3 – Behind the Thai – Assumed 9 dwellings.

Area 4 - Withdrawn

Area 5 – Withdrawn

New Area Grovesend Farm – Assumed 21 dwellings (or up to 32 from a LSCA perspective).

This shortfall must now be achieved by development of plots that have a lower LSCA development capacity than we had previously set as the limit. It is proposed to do this by working around the settlement boundary and considering the potential for deliverable development *initially ignoring the impact on the landscape.*”

The meeting was adjourned to receive the input of Paul Esrich of the Malvern Hills Area of Outstanding Natural Beauty.

The meeting was reconvened.

After an extensive period of debate, **IT WAS RESOLVED** that Councillor Stock's recommendation SHOULD NOT be adopted. This was because the Parish Council wished to retain the LSCA as the primary criterion for allocating sites for development within the village, and wished to be clear when the assessed landscape capacity for development was being exceeded.

IT WAS AGREED that further discussion with Herefordshire Council, to clarify its position in respect of various aspects relating to meeting housing targets on individual proposed areas within the plan, be initiated as soon as possible.

This was because, Herefordshire Council have indicated that it would only accept a lower number of houses on certain proposed sites than the number considered acceptable by the LSCA, thereby putting pressure on the Neighbourhood Development Plan to include development in areas of higher landscape sensitivity.

iii) Library Working Group update

The working party provided the following update:-

“Notes of a meeting to discuss Colwall Library 5.4.17 held at the millennium room

Present: John Chedzoy, Karen Davis, Phil Kendrick

John outlined the current position from a wider Herefordshire perspective. Following the councils agreement to a new strategy in 2016, there is no ill effect predicted for Colwall within the next three years. It was recognised that Colwall are in a good position, owning the building and providing the revenue stream. It was agreed that it would be useful to understand the full cost of running the library and John will provide that.

In relation to the previous meeting and the survey information the following was agreed:

- There is a need to pilot longer opening on a Saturday, probably 9-12 John will progress this.
- With the new school coming on line later in the year it would be good to explore the potential link up to develop the library habit. John to discuss timings with Andy Hough.
- Wi Fi hotspot. It is possible to use the wifi outside the library now which is excellent, it will be even better if it can be a general hotspot (aid to tourism) John will explore this with HC ICT.
- Malvern Hills Conservators car parking passes. This is ok in principle. Karen will talk to the Conservators about the library becoming the outlet in the village for them.
- Photocopying. HC are rationalising what they currently have to get best use in the longer term. John will see if one is available before we next meet (May)
- Coffee machine. There are some issues here to sort out about initial cost, replenishment; etc HC would undertake any PAT testing.
- Tourism information. HC no longer undertake this function and had passed it to another body who have subsequently folded. It is ok in principle, but local criteria and priority would need to be clearly set out. It could usefully include MHC information stand as well.

- Dog waste bags. Could the library provide these? John will confirm the position.
- Volunteers. There is a need to consider a small increase in numbers to ease the burden, succession plan whilst not spreading the load too thinly. Need to know the timeline for training so that any recruitment can occur properly sequenced.

Next meeting will be held 9.30am 17th May 2017”

The Clerk advised that Herefordshire Council, have confirmed, that the previously identified \$106 monies of £3,580.00 from the Covent Garden Site, and £2,544.00 from the former bottling plant site, have already been committed and used for the augment of the book stock. So those funds are no longer available for Colwall Library.

Finally, Councillor Kendrick advised the working party is advancing proposals on the potential merger of the Walwyn Trust and the Millennium Room Trust; however this has been delayed due to illness on behalf of a family member of the Millennium Room Trust representative.

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for April 2017, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

ii) **IT WAS RESOLVED** that a donation of £152.53 be made towards the installation costs of the defibrillator in the centre of the village.

6. Correspondence for processing.

None.

7. Correspondence for Information.

As per the list attached.

8. Reports of Committees.

i) **IT WAS RESOLVED** that the reports from the Planning & Development Committee meetings held on the 22nd March 2017 and the 5th April 2017.were received, approved and adopted.

ii) **IT WAS RESOLVED** that the report from the Village Amenities Committee meeting held on the 5th April 2017.was received, approved and adopted.

iii) **IT WAS RESOLVED** that the reports from the Finance & General Purpose Committee meeting held on the 22nd March 2017.was received, approved and adopted.

9. Representatives on Outside Bodies.

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting

i) Councillors Carless and Haynes had attended an Eastern Area HALC Meeting; there was nothing of note to report to the Council.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 24th May 2017 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 8.55pm.

Signed: Date:

Table Correspondence
April 2017

Document 1	Acknowledgement from Balfour Beatty re resurfacing request
Document 2	Rebranding advice Malvern Hills Trust
Document 3	Email confirmation of the adoption of telephone box Colwall Green by the WI
Document 4	Fieldwork Newsletter Spring 2017 edition
Document 5	Countryside Voice Spring 2017 newsletter
Document 6	Thank you from County Air Ambulance for donation
Document 7	CLOG Spring newsletter
Document 8	Thank you from Ledbury C V A for donation