

**COLWALL PARISH COUNCIL**

**The minutes of the meeting of Colwall Parish Council held in the Jean Simon Room Colwall Village Hall, Mill Lane, Colwall at 8.00 pm on Wednesday 14<sup>th</sup> December 2016.**

**Present:** Councillors: Stock (Chairman), Beard, Butler, Carless, Daniels, Haynes, Kendrick, Taylor, Trafford-Roberts, the Clerk.

**1. Welcome and Apologies:**

The Chairman welcomed new Councillor John Daniels.

The Chairman welcomed those present and apologies for absence were received and accepted from Councillors Cottam, Cooper, James and Rees.

**2. Declarations of Interests:**

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.

None were declared.

**3. Minutes:**

The minutes of the last meeting of the Parish Council held on the 30<sup>th</sup> November 2016 were agreed as a correct record and signed by the Chairman.

**4. Progress Report –**

Working Party updates – from the various Working Parties. To include their remit, objective, outputs to date and target end date.

**i) Play equipment working group**

Councillor Butler reported that all 3 quotes had been considered by the Village Amenities committee at the meeting held on the 7<sup>th</sup> December 2016. Wicksteed had been chosen as the preferred supplier and their quote was being revised with a further option for the climbing piece.

Upon receipt, the committee would make their final decision.

**ii) Neighbourhood Development Plan**

Councillor Stock reported that following the previous update, the dates had been amended to - proposals for the Draft Neighbourhood Plan to be presented to “Full Council” on the 11<sup>th</sup> January 2017.

With a public meeting on the 25<sup>th</sup> January 2017, in Colwall Village Hall, assuming Colwall Parish Council agreeing the Draft Plan.

## ii) Library Working Group

Councillor Kendrick reported the following:-

“I met with the Millennium Room Trustees on 7/12/16 and following a positive discussion, it was agreed to meet in the New Year to discuss the detail behind a possible merger of the Walwyn Trust with the Millennium Room Trust.

A working group has been formed of Paul Butler, Wendy Cottam and Phil Kendrick from the Parish Council (Walwyn Trust) and Sue Bond, Neil Bowering and John Harradence from the Millennium Room Trust.

The charity commissioners produce simple checklist of actions for merging existing charities. That will form the basis for the process. However the key aspect is to get the objects clear and focussed to retain the key elements of both trusts, which also has flexibility to manage the 21<sup>st</sup> century context.

The Group will also consider if any other trusts or charities could be usefully brought under this umbrella without threatening their key functions.

The first meeting is planned for 24/1/17

The meeting with Herefordshire on 8/12/16 went well. The outcome of the cabinet/council decision was an overall cut of 500k out of a budget of 1.7m. This shouldn't go up over the next three years.

In relation to community libraries, it is as we thought, that following the cuts in 2013 there have been no further cuts to the small community run libraries. The changes to customer services mentioned last night won't kick in until 2017/18.

The direction of the library service is to increase the services available within libraries (use by other agencies, etc) however this doesn't necessarily mean wider access to Herefordshire council services which seems to be at odds with the overall direction.

We went through the same report that the Parish Council received earlier in the year and they are going to digest that, they understand the idea of Colwall producing a specification for them to deliver against (as a point of negotiation not accepted at this stage)

I informed them of the early stage of discussion about possible merger of the two trusts.

In practical terms:

The ICT system is up for review and re-commissioning next year (Sept) and I explained the view of volunteers that it is too complex. They say they will take that on board and ask other volunteers for their views on that.

Signage and wi-fi. They have attended to the opening times and the wi-fi is working in and outside of the building.

They are going to see what might be done about colour photocopying.

They will explore the potential to be the source for MHC car park passes.

They will look at what training can be provided for anymore volunteers that come forward.

Overall they were supportive of the direction and the notion that the community develops the library that they want to see.

I have agreed to meet with Herefordshire again in February to review progress on the practical and strategic issues.

The Library working group has then met to discuss this. It believes considerable progress has been made over the past 12 months, with a plan in place, a survey, community engagement, stakeholder buy in and positive negotiation with both the Millennium Room Trustees and Herefordshire Council all going in the right direction”.

#### **5. Financial Matters.**

i) Colwall Parish Council considered the Income and Expenditure for November 2016, as per the list circulated at the meeting.

**IT WAS RESOLVED** that the payments should be authorised.

The Chairman noted and read out a letter of thanks from the Malvern Hills AONB for the contribution from Colwall Parish Council.

#### **6. Correspondence for processing.**

None

#### **7. Correspondence for Information.**

Email from CSO David Alexander – Acknowledging the Parish Councils concerns over recent anti-social behaviour in the Parish and advising that there will be increased patrols in the village.

#### **8. Reports of Committees.**

i) **IT WAS RESOLVED** that the report from the Village Amenities Committee meeting held on the 7<sup>th</sup> December 2016 was received, approved and adopted.

ii) **IT WAS RESOLVED** that the report from the Planning & Development Committee meeting held on the 30<sup>th</sup> November 2016 were received, approved and adopted.

#### **9. Representatives on Outside Bodies.**

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting

i) Councillors Beard had attended a meeting of the Millennium Room Trust (see reported above).

**10. Date of next meeting:**

To confirm the date of the next Full Council meeting, this will be held on Wednesday 14th December 2016 at the Jean Simon Room, Colwall Village Hall. The Chairman closed the meeting at 8.20pm.

**Signed:** ..... **Date:** .....