

## COLWALL PARISH COUNCIL

**The minutes of the meeting of Colwall Parish Council held at The Jean Simon Room, Colwall Village Hall, Mill Lane, Colwall at 7.30 pm on Wednesday 25<sup>th</sup> July 2018.**

**Present:** Councillors Beard, Bridgens, Butler, Cottam, Daniels, Haynes, James, Stock, Trafford-Roberts (Chairman), County Councillor Johnson and the Clerk.

### **1. Welcome and Apologies:**

The Chairman welcomed those present.

Apologies were received and accepted from Councillors Burston, Kendrick and Rees.

### **2. Declarations of Interests:**

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda.

None were declared.

### **3. Minutes:**

The minutes of the last meeting of the Parish Council held on the 27<sup>th</sup> June 2018 were agreed as a true and correct record and were signed by the Chairman.

The meeting was adjourned to receive reports from the County Councillor

County Councillor Johnson reported the following :-

1. Herefordshire Council tree officer Oliver Kaye, had liaised with the tree surgeon – Adrian Hope regarding the proposed felling of an oak tree in the grounds of Broadley, Colwall Green on the 26<sup>th</sup> July 2018.

Several parishioners had raised concerns that the tree maybe (or should be) subject to a TPO, and therefore may be being felled illegally or unnecessarily.

Following attending the site, the Tree Officer had reported to the Clerk and Councillor Johnson 1) the tree was not in fact subject to a TPO and 2) the tree was so severely rotten it needed to be felled as it was unsafe. Consequently no further action will be taken by the officer.

2. County Councillor Johnson had submitted, through the Clerk, a request for the Parish Council to consider a 30mph speed limit extension from the Wyche (where it is currently 40 mph) down to Picton Nursery, where it would join up with the current 30 mph speed limit, which runs through the village. Should the Parish Council support this request Councillor Johnson and MP Bill Wiggin would endorse their support.

The meeting was reconvened.

#### **4 Progress Reports –**

##### **i) Colwall Library**

Councillor Kendrick reported through the Clerk

“In relation to the Library, there is no update from our working group, as we are still awaiting contact from Herefordshire, the lead officer has been ill and hasn't responded to e-mails. The cabinet voted to consider the outsourcing option, but it remains unclear how this affects community libraries (Colwall library comes into that description) The action group has been pressing for details of the specification and involvement in the process, which Herefordshire are currently resisting. The Millennium Room Trust is meeting on 25/7/18 to consider their next steps and Jim will be able to feedback on that meeting. That's as much as can be updated at this point”.

##### **ii) Flooding at Brookmill Close and remedial actions**

Councillor Stock reported

“S Nowell of Balfour Beatty Living Places has produced a ‘Drainage investigation and options appraisal’ report on alleviation of the flooding.

It looks at 3 options;

1. Increasing the pipe diameter that passes under the railway.
2. Replace the existing 450mm dia pipe alongside the railway with a larger pipe (and increased gradient if possible)
3. Replace the 450mm dia pipe alongside the railway with an open ditch

The report concludes Option 3, the ditch option, is the preferred solution.

It also notes a bund across the access track under the railway would be beneficial.

I have three concerns;

1. The report suggest the Parish Council should be responsible for maintenance.
2. The report does not provide construction costs so it is not known if it can be achieved with the remaining £25k of s106 money (after the approved spend of £5k on development) or whether additional funds will be required.
3. Also, it recommends further flood modelling using ‘Windes’ to confirm the original findings. This is unnecessary and will not provide any benefit as there are too many uncertainties in the catchment area that are not capable of being resolved. The capacity of a ditch far exceeds that of a 450mm pipe. This is evidenced from the ditch upstream of the piped outfall through the underpass, which carries even more water but does no overtop.

Consequently, I recommend we respond via the Clerk regarding

- stating the parish is not the appropriate body to maintain the ditch,
- to ask BBLs to confirm the available s106 fund is sufficient or that other sources are available to supplement the s106 funds and
- to question the need for, and the worth of, the Windes assessment.

IT WAS RESOLVED that Councillor Stock recommendation be accepted and the Clerk respond to Balfour Beatty as set out in the recommendation.

### **5. Financial Matters.**

i) Colwall Parish Council considered the Income and Expenditure for July 2018, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

ii) Councillor Cottam provided a short report on progress to date regarding the potential footbridge to link up the new development at the rear of the Thai Rama restaurant with CW30. In order to expedite matters, and assuming the land owner of the field (in which CW30 is located) is agreeable in principle to a new footbridge, Councillor Cottam requested funds from the Parish Council reserves to undertake a viability and initial design phase of the project, through Balfour Beatty.

IT WAS RESOLVED that up to £5k be allocated for this phase, subject to receipt of a written quotation from the Locality Liaison Coordinator.

Councillor Daniels abstained from the vote.

### **6. Highways Matters**

Councillor Stock reported that following his correspondence with Balfour Beatty about the recent emergency closure by Cadent (on behalf of British Gas), he had received the following reply from Steve Churchill – Network Regulation – NRSWA & Licensing Team Lead, Balfour Beatty on the 14<sup>th</sup> June 2018 :-

“Good Afternoon Cllr Stock,

Just acknowledging receipt of your email and thank you for giving such comprehensive feedback. I have given this preliminary review however I am about to go on holiday but there are a few point that I may need to follow up on and I will be discussing in detail with Cadent upon my return. I will also give this a more thorough review with a view to future closures in the area and lessons to be learnt from this closure by Cadent and will come back to you on this when I return.”

IT WAS AGREED Councillor Stock would chase up the outputs of this review.

### **7. Correspondence for Processing**

i) “Update from Herefordshire Council Cabinet Meeting” held on 20<sup>th</sup> July 2018.

No comment was made on this.

ii) Notice of Casual Vacancies – confirmation from Herefordshire Council electoral office that the Parish Council can co-opt for the 2 vacancies that arose in May 2018.

The Clerk confirmed a Notice for the 3 Casual Vacancies has been posted on the Parish Council notice board and the website.

iii) HALC Executive committee nomination form.

IT WAS AGREED if any Councillors are interested they would contact the Clerk.

iv) Request to consider a 30mph speed limit extension from the Wyche (where it is currently 40 mph, down to Picton Nursery – to join up with the current 30 mph speed limit through the village.

This request was supported by 3 Councillors.

5 Councillors - Butler, Cottam, Haynes, James and Stock abstained from voting, therefore there were insufficient votes to support this request.

v) Improved signage for the Malvern Hills AONB – following the Parish Council support given at the meeting on the 30<sup>th</sup> May 2018, the Clerk had received an email from the AONB which has raised a number of initial questions.

IT WAS AGREED Councillor Stock would review the location of the current signs into the village and also consider if additional signage would be appropriate and report back with his recommendations to Full Council on the 29<sup>th</sup> August 2018.

vi) Herefordshire Council – “DRAFT Childrens and young people’s plan consultation”. IT WAS AGREED the Clerk would ask Councillor Kendrick if he would like to review and revert back to the Parish Council before the closing date of the 30<sup>th</sup> September 2018.

## **7. Correspondence for Information.**

See Table attached.

## **8. Reports of Committees.**

i) **IT WAS RESOLVED** that the report from the Planning & Development Committee meeting held on the 27<sup>th</sup> June 2018 be received, approved and adopted.

## **9. Representatives on Outside Bodies.**

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

i) Councillor Beard had attended a meeting of the Millennium Room Trust and provided a brief verbal report which advised the Parish Council

1) formal communication relating to the potential dissolution of the Millennium Room Trust would be sent to the Clerk and

2) the “potential dissolution of the Millennium Room Trust” would be put to a further meeting of the Millennium Room Trust in October for ratification.

The Clerk wished it to be noted that “no comment or observations had been made by the Clerk, on the contents of Councillor Beard’s verbal report, in so doing; this did not imply any agreement to the contents of that verbal report”.

IT WAS AGREED that only upon receipt of a formal communication from the Millennium Room Trust would the Parish Council be in a position to be consider any request(s).

## **10. Date of next meeting:**

To confirm the date of the next Full Council meeting, this will be held on Wednesday 29<sup>th</sup> August 2018 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 8.30 pm.

Signed: ..... Date: .....

**Table Correspondence**  
**July 2018**

Document 1	Email - Proposed tree works to an oak tree located in the grounds of Broadley Colwall Green, which has necessitated a temp road closure on Thurs 26 <sup>th</sup> July.
Document 2	Herefordshire Council Out of Hours Noise Hotline for the forthcoming Lakefest Festival 10 – 12 <sup>th</sup> August 2018.
Document 3	Copy of response to Mrs Allen regarding the complaint relating to the noise at the recent Pony Club event held at the Elms School on 16 <sup>th</sup> /17 <sup>th</sup> June 2018.
Document 4	Parish Paths Partnership (P3) and Parish Lengthsman Scheme 2018 contract with Herefordshire Council.