

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held at The Jean Simon Room, Colwall Village Hall, Mill Lane, Colwall at 7.30 pm on Wednesday 26th September 2018.

Present: Councillors Beard, Bridgens, Burston, Butler, Cottam, Daniels, Haynes, James, Kendrick, Rees, Soros, Trafford-Roberts (Chairman), County Councillor Johnson, one member of the public and the Clerk.

Councillor Trafford Roberts joined the meeting during the presentation from County Councillor Tony Johnson.

1. Welcome and Apologies:

The Vice-Chairman welcomed those present.

Apologies were received and accepted from Councillors Stock.

Following Elonka Soros handing her signed “Acceptance of Office” and “Register of Interest” to the Clerk, the Vice-Chairman welcomed Elonka onto Colwall Parish Council.

2. Declarations of Interests:

The Vice-Chairman reminded Councillors of the need to declare any Interests in items on the agenda and to update their Register of Interests. None were declared.

The meeting was adjourned to receive a report from the County Councillor

County Councillor Johnson reported that he has been in discussion with the planning officer Roland Close regarding Planning Application “181244 – The proposed apartments at the former Bottling Plant, Walwyn Road, Colwall”, in an attempt to resolve the differing opinion regarding the visual appearance of the building from the Walwyn Road. Colwall Parish Council had previously expressed that “it would like to see the building being visually divided into, say, 5 parts by using render and brick elevations and breaking up the roofline to produce the appearance of a group of reasonably sized properties that are unmistakably housing”.

County Councillor Johnson advised that the decision regarding the “pending application” could and will be made by the planning officer under his “delegated authority”, as there are no grounds for re-direction to the planning committee of Herefordshire Council. In addition, there seem to be little grounds for refusing the application, especially as the architect has tried to accommodate the wishes of the Parish Council, therefore it would seem prudent to attempt to resolve the differences of opinion before the planning officer exercises his authority and makes a decision on said application.

Consequently, County Councillor Johnson confirmed he has sought and obtained the agreement of the 2 parties, to arrange a further meeting between the planning officer Roland Close, Parish Councillor John Stock and himself, which will be held on the 5th October, to hopefully achieve a mutually agreed compromise on the visual street scene of the building.

The meeting was reconvened.

3. Minutes:

The minutes of the last meeting of the Parish Council held on the 29th August 2018 were agreed as a true and correct record and were signed by the Chairman.

4 Progress Reports –

i) Flooding at Brookmill Close and remedial actions

The Clerk reported no further communication has been received from BB LP since the Clerks email of the 28th August 2018, in which a number of questions had been raised.

As previously, the Clerk advised she will refer the response to Full Council upon receipt.

ii) AONB Signage

Councillor Stock had sent a report via the Clerk regarding the design for potential new “gateway” signage for the Parish which promotes its’ inclusion in the Malvern Hills Area of Outstanding Natural Beauty.

Councillors discussed the 3 draft designs.

IT WAS AGREED the preference was for the first option, with the inclusion of the Herefordshire Apple at the top of the logo.

However, concern was expressed that the signage was not “very inspirational”, and Councillor Burston, who had originated the original suggestion, following his attendance of a workshop at the Malvern Hills AONB, advised that there may be other more attractive signage being used by other AONBs around the Country.

Therefore IT WAS ALSO AGREED that the Clerk would ask the Malvern Hills AONB if they could provide some other illustrations/designs from AONBs around the Country before making a final decision on the design of the potential new signage.

iii) Colwall Library

Councillor Kendrick advised that he has arranged meeting with the Chairman of the Millennium Room Trust to discuss their email, sent to the Parish Council Clerk, dated the 6th August 2018, and would revert at the next Full Council.

In the meantime, the Clerk advised, she had emailed Herefordshire Council Library Services regarding the proposed reassignment of the sublease to the Walwyn Meadow Trust, and confirmation had been received by way of email on the 21st September confirming the following:-

“I have spoken to Suzanne Garlick in our Property Services team. Reassigning the MRT lease to the Walwyn Meadow Charity should be fine. For that to happen the following would be required:-

MRT will need to write to Herefordshire Council – for Suzanne’s attention – requesting to assign their interest and sub lease to the Walwyn Meadow Charity. The letter would need to include the charity’s full name as well as a contact name and address for that organisation.

Suzanne would also need details of the Millennium Room Trust’s solicitor.

The letter should be addressed to:
 Suzanne Garlick
 Asset Management and Property Services
 Herefordshire Council
 Plough Lane
 Hereford
 HR4 0LE”.

The Clerk advised she will convey this confirmation to the Chairman of the Millennium Room Trust.

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for September 2018, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

6. Correspondence for Processing

i) “Herefordshire Council Cabinet Update” relating to the meeting held on 19th September 2018.

IT WAS AGREED that the Clerk would look into the “Parish Council Summit” and if not already done so, forward any communication received regarding this to the Councillors.

ii) Herefordshire Council “DRAFT Children’s and Young People’s Plan Consultation” Councillor Kendrick advised that he had reviewed this “very high level paper” and recommended that no response was required at this stage; however Colwall Parish Council may wish to consider about “the inclusion of Children and Young People” in the “Training/Blue Sky thinking workshops which are being held in October and November. IT WAS AGREED no response would be sent from Colwall Parish Council; and consideration for “the inclusion of children and young people” in the Parish, would be borne in mind at the future events, as set out above.

7. Correspondence for Information.

See Table attached.

8. Reports of Committees.

i) **IT WAS RESOLVED** that the report from the Planning & Development Committee meeting held on the 29th August 2018 be received, approved and adopted.

9. Representatives on Outside Bodies.

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

i) Councillor Rees reported that she had attended a meeting of the Malvern Hills Trust, there were 2 issues that affect Colwall were brought to Councillors attention:-

- The worrying of livestock by dog, which are out of control, on the Hills and Common land and

- Recent fires on the hills caused by BBQ's and open fires, both of which are illegal on the Hills and Common Land which is managed by the Malvern Hills Trust.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 26th September 2018 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 8.10 pm.

Signed: **Date:**

Table Correspondence
September 2018

Document 1	Email dated 12 th September 2018 from Network Rail re Colwall Station bridge (repairs). Ongoing
Document 2	Email dated 14 September 2018 from Herefordshire Council Tree Officer confirming 5 date notice to fell lime tree on Walwyn Road opposite Oak Drive on grounds of tree being severally decayed. And the replacement thereof.
Document 3	Herefordshire Language Network – notice of training course (November 2018).
Document 4	Letter from Royal Mail dated September 2018 regarding Scam Mail and the inclusion of a notice for the public notice boards.
Document 5	Cotswold and Malvern Promotion Group Summer newsletter.