

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held at The Jean Simon Room, Colwall Village Hall, Mill Lane, Colwall at 8.00 pm on Wednesday 23rd January 2019.

Present: Councillors: Beard, Butler, Cottam, Daniels, Evans, James, Rees, Stock, Trafford-Roberts, Wiseman, the Clerk and 1 member of the public.

1. Welcome and Apologies:

The Chairman welcomed those present.

Apologies were received and accepted from Councillors Burston, Haynes and Soros.

2. Declarations of Interests:

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda and to update their Register of Interests.

None were declared.

3. Minutes:

i) The minutes of the last meeting of the Parish Council held on the 12th December 2018 were agreed as a true and correct record and were signed by the Chairman.

4 Co-option onto Colwall Parish Council for one of the 2 casual vacancies.

i) The Clerk advised Councillors that she had received a notification from Herefordshire Councils' Election Office dated the 9th January 2019, confirming that there was "no call for a bye-election for the latest vacancy" therefore the Parish Council can co-opt to serve" for this vacancy.

ii) Following receipt of an application form and confirmation of eligibility

IT WAS RESOLVED that the Parish Council co-opt Roderick Edmund Lane onto the Council to fill one of the two casual vacancies.

The Clerk will email out the welcome packs and invite James to the next Full Council meeting on the 27th February 2019, when subject to signing the "Acceptance of Office" Rod will become a Councillor of Colwall Parish Council.

5. Progress Reports –

i) Flooding at Brookmill Close and remedial actions

Councillor Stock reported:

"We have been advised by Mark Hadley of BBLP;

1. They accept the Parish do not wish to maintain a ditch and the landowner will be approached. If he is not prepared to do the maintenance further consideration of what may be appropriate will have to be undertaken.
2. The S106 funds are insufficient but EA flood relief funding is available, and BBLP have been in dialogue with them with regards to this matter.

Separately we have been asked whether Colwall Parish Council is prepared to open the discussions with the landowner.

This seems a reasonable request and consequently I recommend we decide who is best placed to carry that out, possibly our Chairman with myself in support”.

IT WAS RESOLVED that the Chairman and Councillor Stock meet with the landowner to discuss and revert back to BB LP through the Clerk.

ii) Colwall Library

The Clerk reported that herself, Councillor Cottam met with the Head of Library Services, Jon Chedgoy on the 18th December 2018 to discuss drafting the bi-party agreement re the respective responsibilities which are currently set out in the “now expired” tri-party agreement.

Jon will revert in due course and is planning in attending a meeting of Colwall Parish Council to talk about the potential outsourcing of Library services.

iii) S106 Highways Prioritisation

Councillor Stock reported that following the Clerks endless chasing up with BB LP, he finally has a meeting scheduled with Christian Meanwell of BB LP on the 24th January 2019 to discuss the Highways Prioritisation schedule for the S106 monies, which was originally drawn up in 2017.

He will report back to Full Council at the next meeting.

6. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for January 2019, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

ii) IT WAS RESOLVED that the 2019/20 budget be accepted.

IT WAS RESOLVED that the Clerk apply for the Precept as proposed in the Budget at £85,409.00.

iii) IT WAS RESOLVED that the Clerk accept the quotation for a plaque for the Railway Station at a cost of £150 plus VAT, as per Village Amenities minute 10/10/2018 ref 6 (page 1647).

7. Correspondence for Processing

i) **Email from Paul Crumpton Rural and Business Crime Officer regarding Crime Prevention/Reduction Advice.** IT WAS AGREED the Communication and Public Engagement Working Party would take this up.

ii) Herefordshire Council Cabinet Update dated 19th December 2018 – noted.

iii) Hereford Transport Package (HTP) – Walking, Cycling, Bus and Public Space Consultation. Councillor Rees offered to review and report back to Full Council at the next meeting.

8. Correspondence for Information.

None

9. Reports of Committees.

- i) IT WAS RESOLVED that the reports from the Planning & Development Committee meetings held on the 12th December 2018 and the 9th January 2019 be received, approved and adopted.
- ii) IT WAS RESOLVED that the report from the Finance & General Purpose Committee meeting held on the 9th January 2019 be received, approved and adopted.

10. Representatives on Outside Bodies.

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

i) Councillors Cottam and James had attended a meeting of the Colwall Village Hall Management Committee; thanks were extended to the Parish Council for the replacement of the sand bags bin. There was nothing else to report that affect the Parish Council.

ii) Councillor Rees reported that the Malvern Hills Trust Land Management Committee will consider how to assist with signage for their car parks on the Hills.

Discussions are ongoing with the Hang Gliders Association regarding safe gliding on the Hills and the replanting of trees in £3rds Wood will be completed this year.

iii) Councillor Butler had attended a meeting with the Football Association regarding potential investment in local football facilities over the next 10 years. This was an information gathering exercise.

2 areas were identified as “potential for match funding for improved facilities” in Colwall namely:-

- i) Changing facilities (accepting the limitations of the area directly next to the pitch) and
- ii) Pitch improvements – potential drainage improvements, a surface “makeover” or maybe new goal posts.

11. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 27th February 2019 at the Jean Simon Room, Colwall Village Hall.

The Chairman closed the meeting at 08.32 pm.

Signed: **Date:**