

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held at The Millennium Room of Colwall Library, Colwall at 7.45 pm on Wednesday 29th May 2019.

Present: Chairman – Rees, Councillors: Beard, Butler, Cottam, Daniels, Evans, Lane, Stock, Stratton, Wiseman and the Clerk.

1. Welcome and Apologies:

The Chairman welcomed those present.

Apologies were received and accepted from Councillors Haynes.

2. Declarations of Interests:

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda and to update their Register of Interests.

None were declared.

3. Minutes:

i) The minutes of the last meeting of the Parish Council held on the 1st May 2019 were agreed as a true and correct record and were signed by the Chairman.

ii) The minutes of the Annual Meeting of the Parish Council held on the 8th May 2019 were agreed as a true and correct record and were signed by the Chairman.

4. Progress Reports –

i) Neighbour Development Plan –

Councillor Stock reported

“The next stage is for us to prepare a submission for the Regulation 16 consultation. This includes the Plan with any revisions as a result of the Regulation 14 consultation, a Consultation Statement and a Basic Conditions Statement.

With this in mind I had a very useful meeting with Louise, our consultant on 3rd April and with Sam Banks our Herefordshire Council NDP liaison on 1st May 2019, where we discussed all matters to do with our Plan.

Based on these meetings and the Report on Representations, instructions for further work were issued to our consultant and to Carly Tinkler.

There is a significant amount of work to do.

All changes will be discussed with the Working Party before being put to the full Council for approval.

The Working Party currently consists of;

John Stock (lead)

Gwyneth Rees

Edith Haynes

Jim Beard

John Daniels

If anyone else wishes to join please contact me”.

ii) Traffic flow and speed data.

Councillor Stock reported

“The traffic flows and speeds at 6 points on Walwyn Road were collected for a week between Monday 4th March and Sunday 10 March 2019 and an initial report on the data was issued to all councillors on 29th April and an updated one on 9th May.

Thank you to those councillors who have commented on them.

The data was also passed to a resident who enquired about progress. They have also provided comments.

This data will now be considered in more detail”.

5. Financial Matters.

i) IT WAS RESOLVED to approve and adopt the 2018/19 Annual Governance Statement of the Annual Return.

ii) IT WAS RESOLVED to approve and adopt the Accounting Statement of the Annual return for the municipal year 2018/19 and approve and adopt the 18/19 Accounts.

iii) Colwall Parish Council considered the Income and Expenditure for May 2019, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

6. Correspondence for Processing

i) Police and Crime Commissioner Survey – Councillor Evans volunteered to respond on behalf of Colwall Parish Council.

ii) Letter from the House of Commons relating to a request from J Slater and a request for a Traffic Regulatory Order on West Malvern Road

The letter states “Mr Slater will need the Clerk to raise an application for consideration by Herefordshire Council”.

As at 29th May 2019 the Clerk advised no correspondence has been received from Mr Slater in this regard.

iii) Deed of Assignment for the Lease of the Millennium Room – the Clerk advised the Deed of Assignment has not been received to date.

7. Correspondence for Information.

None

8. Reports of Committees.

i) IT WAS RESOLVED that the report from the Planning & Development Committee meeting held on the 1st May 2019 be received, approved and adopted.

ii) IT WAS RESOLVED that the report from the Finance & General Purpose Committee

meeting held on the 8th May 2019 be received, approved and adopted.

9. Representatives on Outside Bodies.

i) Councillor Evans has joined the Patient Participation Group “PPG” of Colwall Doctors surgery, and is awaiting details of the next meeting.

ii) Councillor Rees had attended a meeting of the MHT Land Management committee – they have issued a press release on the subject of “Sheep Worrying” by dogs.

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10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 29th May 2019 at the Millennium Room, Colwall Library.

The Chairman closed the meeting at 08.15 pm.

Signed: **Date:**