

COLWALL PARISH COUNCIL

The minutes of the meeting of Colwall Parish Council held at The Jean Simon Room, Colwall Village Hall, Mill Lane, Colwall at 8.15 pm on Wednesday 3rd July 2019.

Present: Chairman – Rees, Councillors: Beard, Butler, Daniels, Evans, Lane, Stock, Stratton, Wiseman and the Clerk.

1. Welcome and Apologies:

The Chairman welcomed those present.

Apologies were received and accepted from Councillors Cottam and Haynes.

2. Declarations of Interests:

The Chairman reminded Councillors of the need to declare any Interests in items on the agenda and to update their Register of Interests.

None were declared.

3. Minutes:

i) The minutes of the last meeting of the Parish Council held on the 29th May 2019 were agreed as a true and correct record and were signed by the Chairman.

4. Progress Reports –

i) Communication and Public Engagement Working Party – Following a meeting of the working party in May Councillor Evans reported to the Council the following:-

“Survey

A Draft of the Survey had been circulated to the Councillors; this has been added to the Colwall Community Notice Board added to Facebook via Survey Monkey. Hard copy version is ready for inclusion in the Newsletter, for return in drop-boxes – retrospective approval sought - IT WAS RESOLVED that Colwall Parish Council approved the survey.

Surgeries

Advertised on Colwall Community Facebook and via posters, first surgery held. Only passing interest with no specific queries to report. Also advertised in Clock article. Next surgery 13th July 2019 10-11.30 am and will be re-advertised, to be hosted by John D & Wendy C. Please note that Millennium Room remains open as normal.

IT WAS RESOLVED that a banner advertising be purchased at a cost of £140 plus VAT.

Regular Communications

Clock – monthly articles submitted, accepted and printed

Newsletter – Drafted for approval, to include survey. Copy will be sent to public service providers. IT WAS RESOLVED that the Newsletter was approved.

Facebook – Limited activity, posted surgeries and survey, for now limiting posts to Colwall Community Noticeboard pending feedback from survey

Website – Maintained as usual.”

ii) Brookmill Close Flooding

Councillor Stock report

“On the 7th June Balfour Beatty provided a revised design which reduced the land take from the field and retained the existing pipe.

I contacted the Houlbrooke brothers to arrange a meeting to take them through the revised scheme. This was done on Thursday morning following which they agreed they could live the scheme.

I have informed Balfour Beatty who will now complete their report to the EA and then arrange a suitable time with the Houldbrooke’s for carrying out the work”.

iii) Neighbourhood Development Plan

Councillor Stock report

“Work continues on the preparation for Regulation 16 submission; Louise our consultant has submitted her suggested draft of the Consultation Statement, the Basic Conditions Statement and the Plan.

We have suggested revisions to the Consultation Statement and provided additional data. We are still to review the recommended Plan alterations.

In liaison with Louise we have reviewed the indicative layouts proposed by Carly Tinkler, our landscape architect and proposed changes which are being prepared.

A list of queries has been passed to both for their views on other Plan related queries and the responses are now being considered.

The landscape assessment report on the ‘Gap’ plot, next to the Thai has been reviewed and alterations requested.

Carly has also prepared a draft Views Policy for Louise to consider.

The Working Party will be briefed on the principal changes shortly and final decisions made”.

5. Financial Matters.

i) Colwall Parish Council considered the Income and Expenditure for June 2019, as per the list circulated at the meeting.

IT WAS RESOLVED that the payments should be authorised.

6. Correspondence for Processing

i) Request to consider “additional horse and rider Highways signage” in the village.

Councillor Stock reported the following:-

“A request has been received from a parishioner “for signs warning of horse riders on the approaching roads to the village”.

Where there is regular use of roads by horse riders this sign is appropriate but it is unlikely to be appropriate to sign all approaches to the village. These signs need to be used with care – it does leave some impression in drivers’ minds the risk does not exist where they are not signed.

Sign clutter also needs to be considered – particularly in the AONB. The siting is also important in minimising the visual impact and consequently it is suggested this should be considered in consultation with the AONB, and of course their Highway Design Guide.

I therefore proposed to discuss this with the AONB to see if there is sufficient horse traffic to justify the signs and to determine whether suitable sites are available".
IT WAS RESOLVED that Councillor Stock pursue the above course of action.

ii) Deed of Assignment re the Millennium Room,

IT WAS RESOLVED that Colwall Parish Council execute the deed, Councillors Stock and Rees signed the deed.

iii) Proposed Colwall Safety Improvements.

Councillor Stock reported:-

"On 12 June 2019, Balfour Beatty Living Places supplied drawings of possible improvements to be carried out using s106 monies. This was allocated for improvements to the footpath routes to the school. BBLP require to know the priority order to be used. The suggestions are all on Walwyn Road and are;

1. Improvements to the Brookside crossing – moving the kerbs out to shorten the crossing and providing dropped kerbs on the 'desire line'.
2. Similarly at Chevenham Close
3. A dropped crossing opposite the library entrance
4. Finally, a raised kerb at the bus stop to make boarding a bus easier.

It is recommended the above sequence is used as the priority order".

IT WAS RESOLVED that the above sequence be adopted and Councillor Stock will liaise direct with BBLP accordingly, copying in the Clerk.

7. Correspondence for Information.

None

8. Reports of Committees.

i) IT WAS RESOLVED that the reports from the Planning & Development Committee meetings held on the 29th May and the 12th June 2019 be received, approved and adopted.

ii) IT WAS RESOLVED that the report from the Village Amenities Committee meeting held on the 5th June 2019 be received, approved and adopted.

9. Representatives on Outside Bodies.

i) Councillor Evans reported that she would be attending her first meeting of the Patient Participation Group "PPG" of Colwall Doctors surgery later this week.

ii) Councillor Lane reported that he had attended a meeting of the Village Hall Management Committee but there are no specific matters relating to the Parish Council.

iii) Councillor Rees reported she had attended a meeting of the Malvern Hills Trust, the bus shelter and notice board area at the Wyche will be closed for renovation post school holidays, further details will be issued closer to the time.

10. Date of next meeting:

To confirm the date of the next Full Council meeting, this will be held on Wednesday 24th July 2019 at the Millennium Room, Colwall Library.

The Chairman closed the meeting at 09.10 pm.

Signed: **Date:**