

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

Dear Member,

**NOTICE IS HEREBY GIVEN** that an Ordinary Meeting of the **Colwall Parish Council** will be held in the **Jean Simon Room, Colwall Village Hall** on **Wednesday 23rd October 2019 starting at 7.30 p.m. and all Councillors are summoned to attend.** The business to be transacted is set out in the agenda, which is detailed below.

**A G E N D A**

1. **Welcome and Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interests:** Councillors are reminded of the need:
  - a. To update their register of interests.
  - b. To declare any Non-Disclosable Pecuniary Interests in items on the agenda and their nature.(Councillors may discuss this item, but may not vote on it)
  - c. To declare any Disclosable Pecuniary Interests in items on the agenda. (Councillors must leave the room for the item in which they have declared a Disclosable Pecuniary Interest, without making representations or voting).

<p style="text-align: center;"><b>At this point the meeting will be adjourned to allow members of the public present to speak.</b></p>
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3. **Minutes:**
  - i) To consider the adoption of the minutes of the last meeting of the Parish Council.
4. **Co-option**  
To consider applications received for the current vacancies.
5. **Progress Report**
  - i) Brookmill Close – update from Councillor Stock.
  - ii) Neighbourhood Development Plan update from Councillor Stock
6. **Financial Matters.**
  - i) To consider the Income and Expenditure to be processed for October 2019, as per the list to be issued at the meeting.
7. **Correspondence for processing.**  
To consider any correspondence received by the Clerk since the last meeting.
  - i) Orlin Road BT Kiosk.
8. **Correspondence for Information.**  
To note the attached appendix of items that will be available for inspection at the meeting.
9. **Reports of Committees.**
  - i) To receive a report of the Planning & Development Committee held on the 25<sup>th</sup> September 2019 and the 9<sup>th</sup> October 2019.
  - ii) To receive a report of the Village Amenities Committee held on the 9<sup>th</sup> October 2019.

**10. Representatives on Outside Bodies.**

To receive reports from Councillors who have represented Council at meetings since the last Full Council meeting.

**11. Date of next meeting:**

To consider the date of the next Full Council meeting, this will be held on the 27th November 2019 in the Jean Simon Room of Colwall Village Hall.

**MEMBERS OF THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO ATTEND THE MEETING.**

**On behalf of Karen Davis – Clerk to Colwall Parish Council      Date: 16/10/2019**

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