

**COLWALL PARISH COUNCIL**

**Minutes of the meeting of the FINANCE & GENERAL PURPOSES COMMITTEE held in the Jean Simon Room at Colwall Village Hall on Wednesday 13<sup>th</sup> November 2019 at 7.30pm**

**Present:** Chairman – Councillor Stock and Councillors Butler, Daniels, Haynes, Lane, Rees, Stratton and the Clerk.

**1. Apologies for Absence.**

Apologies were received and accepted from Councillor Beard.

**2. Declarations of Interest**

None were declared.

**3. Minutes of the last meeting**

The minutes of the meeting held on 8<sup>th</sup> May 2019 were approved and signed by the Chairman.

**4. 2020/21 Budget**

Copies of the draft budget had been circulated to all Councillors prior to the meeting.

Main Budget: **IT WAS AGREED to accept the proposed budget, in so doing, there would be a 2.0% increase in the precept.**

**The total precept in the 20/21 year will be £70,800 plus the Library Surcharge of £16,000 totalling £86,800 (the precept in the year 19/20 was £69,409 plus the Library Surcharge of £16,000 totalling £85,409).**

**The Precept increase will be recommended to Full Council for approval on the meeting on the 27<sup>th</sup> November 2019.**

**5. Annual Internal Review**

No changes to The Council's Internal Control Procedures and Risk Assessments financial processes had been recommended by the internal auditor. There is also a risk register in place to which no changes are recommended.

**6. Correspondence**

i) Precept: The Council's Precept has to be decided by 31<sup>st</sup> December 2019 and the appropriate form completed. The Chairman of this committee would bring this to Council's attention at the November Full Council meeting.

ii) A request for a donation from the Parish Council had been received by Colwall Knitters IT WAS RESOLVED that a donation be made of up to £70 against receipts for the wool.

iii) Colwall Parish Council donations – IT WAS RESOLVED that all donations will be paid in November 2019 as per the previously approved 2019/20 budget. With the exception of the donation to the Malvern Hills AONB, whereby it was recommended by the committee that the donation be increased to £1,500 to reflect their work in and for the Parish.

**8. Date of Next Meeting**

The next scheduled meeting of the Finance and General Purposes Committee would be held on Wednesday 22nd April 2020 with a short meeting called on the 11<sup>th</sup> December 2019 for the approval and signing of these minutes.  
The meeting closed at 8.22 pm.

Chairman.....

Date.....